



Frenchtown Rural Fire District

*P.O Box 119 • 16875 Marion Street • Frenchtown, MT 59834
Phone: 406-626-5791 • Fax: 406-626-6355 • www.frenchtownfire.org*

Job Posting

Firefighter / Paramedic

~or~

Firefighter / EMT

September 2018

Frenchtown Rural Fire District (FRFD) is seeking applications to fill one full-time Firefighter/EMT vacancy, with a possible eligibility list being developed for future hiring. Applicants must be a minimum of EMT certified, with the ability to obtain equivalent Montana licensure within 60 days of hire. Advanced EMT/Paramedic qualifications are preferred. Structural firefighting, rescue, and wildland firefighting certifications and experience desired. Applicants shall exhibit strong teaching/mentoring skills and experience, and maintain the highest levels of ethics and integrity. While not necessarily a lateral hire, new member responsibilities and expectations will be beyond entry-level position soon after hire. Current normal work schedule is Monday-Friday, 8:00 AM to 5:00 PM, excluding holidays, with occasional evenings and weekend overtime. Applicants must agree to reside within 30 minutes of FRFD Station 1 within 6 months of hire. The monthly base salary starts at \$3156, increasing with EMT licensure. A complete position description is attached.

Applications must be submitted to FRFD Station 1, PO Box 119, Frenchtown, Montana 59834. Applications are available at FRFD Station 1, by calling 406-626-5791, or on the FRFD website at <http://www.frenchtownfire.org>. Incomplete applications will be excluded from consideration.

The application deadline is 5 PM local time, October 10, 2018



FRENCHTOWN RURAL FIRE DISTRICT

POSITION DESCRIPTION

CAREER FIREFIGHTER/PARAMEDIC and CAREER FIREFIGHTER/EMERGENCY MEDICAL TECHNICIAN

Status: Non-Exempt/Full-Time
IAFF Local 4654

GENERAL PURPOSE

To act as an integral part of both emergency response and community safety by working with and within the community to prevent emergencies from occurring, to minimize their impact, and intervene effectively when required to benefit the community.

SUPERVISION RECEIVED

Works under and reports to the Fire Chief or Chief's designee.

SUPERVISION EXERCISED

May assist in coordinating, instructing, or supervising the work of volunteer firefighters (including resident firefighters), new recruits, or other department personnel as assigned by the Fire Chief or designee.

ESSENTIAL DUTIES AND RESPONSIBILITIES

All duties are fully required and all have the same priority ranking.

Knowledge of and adherence to all local, state and federal regulations governing fire fighting and medical operations.

Protect life and property by performing fire fighting, emergency aid, hazardous material, and fire prevention duties and maintain fire department equipment, apparatus and facilities.

Responds to emergency and non-emergency calls, including but not limited to, medical calls, all type of fire calls, gas leaks, vehicle accidents, smoke checks, welfare checks, fire alarm malfunctions, etc.

Responds to alarms, drives and operates equipment and apparatus and assists in all aspects of fire suppression, including rescue, advancing lines, entry, ventilation, salvage,

overhaul, cleanup, extrication and emergency medical care of patients, while striving to minimize damage.

Responds and performs emergency medical services up to level of state license while following Missoula County Emergency Medical Protocols.

Participates in clean-up activities required after a fire operation including but not limited to: fueling of apparatus and equipment, filling apparatus tanks, washing, drying and packing hose, following daily check sheets to ensure all apparatus is completely ready for service and documenting any damage that may have occurred at the scene.

Conducts daily checks of all fire department apparatus and equipment and ensures that all apparatus and equipment are ready for response. Documentation of all work will be required.

Assists in maintaining and repairing fire department apparatus and equipment, cleans fire stations and grounds. Including but not limited to painting, washing, waxing, dusting, cleaning, polishing, weed pulling, and removal of trash.

Performs maintenance, repairs and inspections as assigned to apparatus, equipment, facilities, fire hydrant, dry hydrants, other water sources and hose testing to include documentation.

Makes fire code inspections of business establishments and homes and prepares pre-fire plans as assigned.

Participates in continuing education and training through individual study of technical material as well as attendance at scheduled drills and classes.

Assist citizens who request information from the department or direct them where to find the correct information. This may include outdoor burning rules, directions, telephone numbers, etc.

Effectively communicates verbally by means of two-way radio as well as person-to-person and in writing through completion of various records, reports, memos and letters.

Completes logs, reports, and check sheets in a timely manner, but always prior to the end of shift.

Follows directives of supervisory staff at all times while on duty.

Presents self in a manner that maintains the respectable image of the fire department at all times.

Conducts station tours for the public, school, and community demonstrations and programs, including presentations on safety, medical and fire prevention topics.

Prepares and conducts trainings for staff, citizens, volunteers or others as assigned.

May be subject to call back due to emergency incidents or low staffing levels.

Others duties as assigned by the Fire Chief or designee.

MINIMUM REQUIREMENTS (all required at time of employment unless otherwise noted)

General:

- A. Possess and maintain current EMT certification, with the ability to obtain Montana licensure within 60 days of hire as a condition of employment;
- B. High school diploma or equivalent (GED), with college degree preferred;
- C. 18 years or older;
- D. No felony convictions or disqualifying criminal histories;
- E. United States Citizen, ability to read, write, and speak English;
- F. Possess good moral character, integrity, temperament, and industrious habits;
- G. Minimum of 24 months experience in the past 36 months, either paid or volunteer, with an emergency response organization that responds to fire and/or emergency medical calls;
- H. Possess and maintain a current Montana Commercial Drivers License (Class B with Air Brake & Tanker endorsements); or ability to obtain within 90 days of hire as condition of employment;
- I. Able to pass medical examinations, written examination, hands on demonstration of knowledge, skills, and physical ability tests as required by the District;
- J. IFSAC Firefighter 1 and 2, or equivalent as determined by Fire Chief; or ability to obtain prior to end of probation as condition of employment.
- K. NWCG Wildland Firefighter Type 2 or Type 1, or equivalent as determined by Fire Chief; or ability to obtain prior to end of probation as condition of employment.
- L. Pass pre-employment background checks, including drug screening.

Necessary Knowledge, Skills and Abilities:

- A. Ability to learn fire suppression and prevention principles, procedures, techniques, and equipment, as well as the ability to use the knowledge and equipment proficiently;
- B. Working knowledge of emergency medical procedures and equipment to level of licensure;
- C. Ability to learn standard firefighting, emergency medical, hazardous materials, and fire prevention techniques and ability to apply to specific situations;
- D. Ability to follow verbal, written instructions and ability to communicate effectively orally and in writing;
- E. Ability to establish effective working relationships with employees, volunteers, other agencies and the general public;
- F. Ability to perform strenuous or peak physical efforts during an emergency, training, or station and equipment maintenance activities for prolonged periods of time under conditions, including but not limited to heights, confined spaces, intense cold, heat, rain, snow, wind, and/or smoke;
- G. Working knowledge of driver safety course Emergency Vehicle Incident Prevention or an equivalent as determined by the Fire Chief;
- H. Ability to learn the operation of fire suppression and other emergency equipment;
- I. Ability to act effectively in emergency or stressful situations;
- J. Ability to establish effective working relationships with employees, volunteers, other agencies and the general public.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work involves potentially extreme work setting. There is frequent need to stand, walk, sit, talk, hear, use hand/fingers, handle or operate objects, tools or controls, and to reach with hands and arms during the course of the workday.

The employee is frequently required to sit, climb or balance; kneel, stoop, crouch, crawl and carry heavy objects, equipment or persons and must hear, talk and smell.

The employee must be able to move objects between 20-50 pounds (20 feet or more), perform duties requiring pulling of 40 pounds or more such as removing hose from apparatus, pulling ceilings, moving and starting power equipment, and opening doors on the apparatus, as well as occasionally lift objects weighing 50 to 100 lbs. During certain emergency operations, lifting and moving objects weighing in excess of 100 lbs. may be required.

Specific vision abilities required by this job include close vision, distant vision, color vision, peripheral vision, night vision, depth perception and the ability to adjust and focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works outside in all weather conditions.

The employee works near moving mechanical parts, wet and/or humid conditions, fumes, airborne particles, toxic or caustic chemicals, exposed to risks of electrical shock, vibration and airborne and blood borne pathogens, occasionally in high precarious places and possibility of exposures to (BNICE) biological, nuclear, incendiary chemical and explosive agents used in domestic and foreign terrorism.

The noise level in the work environment is usually moderate, except during certain firefighting or EMT activities when noise may be loud.

The duties listed above are intended only as an illustration of the various types of work that may be performed. The omission of a specific statement of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.